

The District School Board of Indian River County met on March 12, 2019, at 6:00 p.m. The Business Meeting was held in the Joe N. Idlette, Jr. Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Laura Zorc, Vice Chairman Tiffany M. Justice, and Board Members: Teri Barenborg, Jacqueline Rosario, and Dr. Mara Schiff. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Reverend Dan Holloway, from Unity Spiritual Center of Vero Beach.

### **Business Meeting Minutes**

- I. Meeting was called to order by Chairman Zorc at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS BY Sebastian River High School’s Navy Junior ROTC under the direction of Lieutenant Commander James Landis USN (Retired) and Master Sergeant Michael Hussey USMC (Retired).
- III. ADOPTION OF ORDERS OF THE DAY  
Chairman Zorc asked the Board Members, if there were any Consent items they wished to have moved to action. There were none. Chairman Zorc called for a Motion. Mrs. Justice moved to Adopt the Orders of the Day. Mrs. Rosario seconded the motion and it carried unanimously, with a 5-0 vote.
- IV. PRESENTATIONS  
Chairman Zorc recognized Dr. Rendell for a series of Presentations. Dr. Rendell gave a brief overview of what the audience and Board Members could expect. He then turned it over to Mrs. Maddux, Public Information Officer, to proceed.
  - A. **Musical Rendition by Vero Beach Elementary School**  
Vero Beach Elementary School was unable to perform.
  - B. **Short Video on School Initiatives**  
The video was on Living Voices. All of the 8<sup>th</sup> grade classes across the District participated in the Holocaust Educational Program.

ADDED ITEM:

- C. **Principal of the Year**  
Mrs. Cynthia Emerson was introduced as one of five State Finalists for State Principal of the Year. There was a short video. Mrs. Emerson spoke and photos were taken.
- D. **Casual for a Cause - American Heart Association**  
Mrs. Maddux and Dr. Rendell presented a check to Michelle Mason in the amount of \$4665.50. A photo was taken.

**E. Kids Tag Art Presentation**

Mrs. Maddux recognized Kids Tag Art. She then introduced Mrs. Carol Jean Jordan, Indian River County Tax Collector. Mrs. Jordan spoke in regard to the event and provided each of the participating art teachers with an additional \$300. Betsy Nelson, Art Director for the District, spoke. Each of the committee members was introduced and pictures were taken.

**F. Veteran of the Month**

Mrs. Maddux recognized Reverend Sylvester McIntosh as the March Veteran of the Month. He came to the podium, a plaque was given to him, and he spoke. Photos were taken.

**G. Medal of Honor Day Proclamation**

Reverend McIntosh read the Proclamation. Chairman Zorc called for a Motion to accept the Medal of Honor Day Proclamation. Mrs. Barenborg moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote.

V. CITIZEN INPUT

Beverly Raifer – Meetings (Making time)  
Merchon Green - Equity

VI. CONSENT AGENDA

Chairman Zorc called for a Motion to adopt the Consent Agenda. Mrs. Justice moved approval. Mrs. Rosario seconded the motion and it carried unanimously, with a 5-0 vote.

Dr. Rendell asked the Chairman, if he could have a moment to recognize a couple of people from the Personnel Recommendations. He introduced Kim Copeman, Director of Finance; Greg MacDonald, Director of Technology; and Brian Bender, Director of Safety and Security. Mrs. Copeman and Mr. Bender came to the podium and spoke briefly.

**A. Approval of Minutes – Dr. Rendell**

1. 2019/01/29 Business Meeting Minutes  
Superintendent recommends approval.

**B. Approval of Personnel Recommendations – Dr. Rendell**

Attached is a list of personnel recommendations that includes personnel additions, terminations, and/or changes. Superintendent recommends approval.

**C. Approval of Renewal for the Service Agreement between the School Board and Skate Factory of Vero – Mrs. Dampier**

The Extended Day Program is requesting approval to renew the Service Agreement between the School Board and Skate Factory of Vero. This agreement is to provide transportation for students in the extended day program from the schools where students are participating in extended day activities to Skate Town at no cost to the district. Insurance has been approved by Risk Management. Superintendent recommends approval.

**D. Approval of Donations – Dr. Rendell**

1. Rosewood Magnet School received a donation in the amount of \$1,500 from the Rosewood Magnet School PTA. The funds will be used to offset the Mote Marine field trip for the Rosewood Magnet School 5<sup>th</sup> grade.
2. Pelican Island Elementary School received a donation in the amount of \$1,000 from Marion Conley. The funds will be used for the Reading Development Program at Pelican Island Elementary School. A donation totaling \$1,200 was received from the Rotary Club of Sebastian. The funds will be used for the Back-Pack Program at Pelican Island Elementary School.
3. Liberty Magnet School received a donation in the amount of \$1,160 from the Liberty Magnet School PTA. The funds will be used for the Liberty Magnet School 2<sup>nd</sup> and 3<sup>rd</sup> grade class field trips. Superintendent recommends approval.

**E. Approval of the Fee Schedule for the Extended Day Program Summer Camp Mrs. Dampier**

The Extended Day Program is requesting approval of the Fee Schedule for the Extended Day Program Summer Camp. The Summer Camp will run from June 3, 2019, through August 2, 2019, at Osceola Magnet Elementary and Liberty Magnet Elementary from 7:00 a.m. until 6:00 p.m. Summer Camp is designed to accommodate elementary students from kindergarten to outgoing fifth graders. The activities are an expanded version of what is implemented daily in our regular Extended Day Program. There is no cost to the district. Superintendent recommends approval.

**F. Approval of 2019-2022 School District of Indian River County English Language Learner (ELL) Plan – Mrs. Dampier**

The 2019-2022 ELL Plan has been updated to reflect discussion at the 2/26/2019 Board meeting. Pursuant to 6A-6.0905 F.A.C. Requirements for the District English Language Learners Plan are that each school district is required to submit a District English Language Learner (ELL) Plan to the Florida Department of Education. The District ELL Plan describes the District's procedures and methodologies for serving students in the English for Speakers of Other Languages (ESOL) program. The school district ELL plan is updated and resubmitted every three (3) years to the Florida Department of Education. Superintendent recommends approval. Superintendent recommends approval.

**VII. ACTION AGENDA**

**A. Approval to Set Public Hearing Date to Adopt New and Revised School Board Policies – Dr. Rendell**

On February 26, 2019, the District School Board discussed new, and revised Board Policies and requested to move forward with the adoption process. The purpose of the revisions is to be consistent with present practice and legislation. The Public Hearing and adoption

will be noticed for the regular Business meeting on April 23, 2019. Superintendent recommends approval.

Chairman Zorc called for a Motion. Dr. Schiff moved approval. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote.

**B. Approval of Agreement with Alonzo Sign Language Interpreting, LLC for 2018-2019 – Mrs. Dampier**

The attached is a copy of a continuation to provide services for educational sign language interpreters for ESE students. Alonzo Sign Language provides hearing interpreters for hearing impaired students during their regular academic day, as well as extracurricular activities students participate in, limited to two hours per day, per student. The ESE Department anticipates an approximate need for additional funds in the amount of \$69,500.00 for continued services for one full-time interpreter, 2 part-time interpreters, and substitute interpreters, as needed through the end of the 2018-2019 school year and through the Extended School year of twenty days, if needed, as in the past. Funding for the contract will be from the IDEA Grant. Superintendent recommends approval.

Chairman Zorc called for a Motion. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote. There was a brief discussion.

**C. Approval of Award SDIRC #04-0-2019JC RFQ for Prequalification of Agent/Brokers, Self-Insurance Funds and Direct Writing Insurers for Property and Casualty Insurance and Student Accident Insurance to Multiple Firms – Dr. Rendell**

This Request for Qualifications was prepared for the School District of Indian River County to seek proposals for the prequalifying of agent/brokers, self-insured trust funds or direct writing insurers. During the May 2018 Regular Board meeting, the Superintendent and staff were directed to market insurance programs related to SCERMP. Staff followed the same process that was utilized in 2012 and contracted with Siver Consultants to assist with the multi-phased bid process and the final analysis. Awarded firms will be invited to offer proposals for the District's commercial property, crime, general liability, automobile liability/physical damage, workers' compensation and school leaders/public officials' liability, including employment practices liability (package coverages), and student accident insurance. The final phase of the remarketing process will commence in August 2019, so that a final recommendation can be presented to the Board by November 1, 2019. It is recommended that this RFQ be awarded to Arthur J. Gallagher Risk Management Services, Inc. and Relation Insurance Services. Please see attached backup. Superintendent recommends approval.

Chairman Zorc called for a Motion. Mrs. Rosario moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote. There was a brief discussion.

**D. Approval to Renew Agreements with Multiple Firms for SDIRC #12-0-2018JC RFQ for Architectural Services – Mr. Teske**

Pursuant to the terms and conditions of RFQ #12-0-2018JC, the Purchasing Department is requesting approval to renew agreements with seven firms for a period of one year. This RFQ was awarded to multiple firms to provide architectural services for miscellaneous projects district wide, as identified in the Five-Year Capital Plan on an as needed basis pursuant to School Board Policy 6330, The Florida Consultant's Competitive Negotiation Act (CCNA) F.S. 287-055, Florida Statutes Chapter 1013, and Florida Administrative Code Rule 6A-2.0010. The Facilities Department assigns projects to the awarded firms on a rotating or best fit basis. The individual projects assigned under this contract will be limited to those with an estimated construction cost, which does not exceed \$2 million, and for study activity fees, which do not exceed \$200,000. The estimated financial impact for this renewal is \$1,000,000. The contract period is March 20, 2019, through March 19, 2020, and may, by mutual agreement between the Board and the awardees, be renewed for one additional year. It is recommended that this RFQ be renewed with Claren Architecture + Design, Inc., C. M. Crawford Architect, Inc., D&Q Studio, LLC, Donadio & Associates, Architects, P.A., Edlund, Dritenbas, Binkley Architects & Associates, P.A., Harvard Jolly, Inc. and Song + Associates, Inc. All prices, terms and conditions shall remain the same. Please see attached backup. Superintendent recommends approval.

Chairman Zorc called for a motion. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote.

**E. Approval to Renew Agreements with Multiple Firms for SDIRC #13-0-2018JC RFQ for Mechanical Engineers - Mr. Teske**

Pursuant to the terms and conditions of RFQ #13-0-2018JC, the Purchasing Department is requesting approval to renew agreements with seven firms for a period of one year to provide mechanical engineering services on an as needed basis in the areas of mechanical, electrical and plumbing (MEP). The Facilities Department assigns projects on a rotational or best fit basis pursuant to School Board Policy 6330, The Florida Consultant's Competitive Negotiation Act (CCNA) F.S. 287-055, Florida Statutes Chapter 1013 and Florida Administrative Code Rule 6A-2.0010. The estimated financial impact for this renewal is \$350,000. This is included in the Five-Year Capital Plan. The new contract period will be March 20, 2019, through March 19, 2020, and may, by mutual agreement between the Board and the awardees, be renewed for one additional year. It is recommended that this RFQ be renewed with Cape Design Engineering Co., DDC Engineering, Inc., GRAEF-USA, Inc., Ingenuity Engineers, Inc., OCI Associates, Inc., SGM

Engineering, Inc. and TLC Engineering for Architecture. All prices, terms, and conditions shall remain the same. Please see attached backup. Superintendent recommends approval.

Chairman Zorc called for a Motion. Mrs. Justice moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote.

**F. Approval of Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data – Mr. Teske**

Approval is recommended for the Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for the School District of Indian River County. The District is required, by the State Requirements for Educational Facilities (SREF) Section 6.1(5)(c), to review the Florida Inventory of School Houses (FISH) and to certify to the Office of Educational Facilities that the inventory is current and accurate prior to April 1<sup>st</sup> of each year. Superintendent recommends approval.

Chairman Zorc called for a Motion. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it was carried unanimously, with a 5-0 vote.

**G. Approval of Agreement Form for Construction Contracted Services with SiteSecure, LLC., A Miller Electric Company for School #1 Access Control System – Mr. Teske**

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and SiteSecure, LLC., A Miller Electric Company, to furnish and install a new Access Control Systems at School # 1, as outlined in the proposal and as per the terms and conditions of the Seminole County RFP-0036-15/RTB. The cost of this project is not to exceed \$279,209.40, which includes the proposal amount of \$242,791.40 and an owner added contingency in the amount of \$36,418.00. The total project cost of \$279,209.40 will be funded from the Security Enhancements capital budget. Superintendent recommends approval.

Chairman Zorc called for a Motion. Ms. Rosario moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote.

**H. Approval of Agreement Form for Construction Contracted Services with SiteSecure, LLC., A Miller Electric Company for School #2 Access Control System – Mr. Teske**

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and SiteSecure, LLC., A Miller Electric Company, to furnish and install a new Access Control Systems at School # 2, as outlined in the proposal and, as per the terms and conditions of the Seminole County RFP-0036-15/RTB. The cost of this project is not to exceed \$171,246.30, which includes the proposal

amount of \$148,910.30 and an owner added contingency in the amount of \$22,336.00. The total project cost of \$171,246.30 will be funded from the Access Control capital budget. Superintendent recommends approval.

Chairman Zorc called for a Motion. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote.

**I. Approval of Agreement Form for Construction Contracted Services with SiteSecure, LLC., A Miller Electric Company for School #3 Access Control System – Mr. Teske**

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and SiteSecure, LLC., A Miller Electric Company, to furnish and install a new Access Control Systems at School # 3, as outlined in the proposal and as per the terms and conditions of the Seminole County RFP-0036-15/RTB. The cost of this project is not to exceed \$157,440.94, which includes the proposal amount of \$136,905.94 and an owner added contingency in the amount of \$20,535.00. The total project cost of \$157,440.94 will be funded from the Access Control capital budget. Superintendent recommends approval.

Chairman Zorc called for a Motion. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote.

**J. Approval of Agreement Form for Construction Contracted Services with SiteSecure, LLC., A Miller Electric Company for School #4 Access Control System – Mr. Teske**

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and SiteSecure, LLC., A Miller Electric Company, to furnish and install a new Access Control Systems at School # 4, as outlined in the proposal and as per the terms and conditions of the Seminole County RFP-0036-15/RTB. The cost of this project is not to exceed \$540,716.31, which includes the proposal amount of \$470,188.31 and an owner added contingency in the amount of \$70,528.00. The total project cost of \$540,716.31 will be funded from the Security Enhancement and Access Control capital budgets. Superintendent recommends approval.

Chairman Zorc called for a Motion. Mrs. Rosario moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote.

**K. Approval of Appointment of a Citizen to the Indian River County Metropolitan Planning Organization (MPO), County Citizen Advisory Committee for Transportation and an Alternate for this Voting Position – Mrs. Zorc**

This is a volunteer position that began on September 11, 2012. The term of this position coincides with the Board's organization meeting, at which time there were no applications submitted. The CAC meets the ~~first Tuesday of the month at 2 p.m.~~ **(Correction at the Dais – meeting is the 2<sup>nd</sup> Wednesday of the month at 10:00 a.m.)** in Conference Room B1-501. The position was filled by Amy Speak and the late John Kim was the Alternate. Mr. Jeff Luther has submitted his application for approval.

Chairman Zorc read the information. The date was corrected to be the second Wednesday of the month at 10:00 a.m. Chairman Zorc called for a Motion. Mrs. Barenborg moved approval. Mrs. Rosario seconded the motion and it carried unanimously, with a 5-0 vote.

VIII. SUPERINTENDENT'S REPORT

Chairman Zorc recognized Dr. Rendell. Dr. Rendell shared the accomplishments of the VBHS Band and Orchestra.

IX. DISCUSSION

a) Strategic Plan Logo – Mrs. Rosario

Mrs. Rosario suggested to start using the Strategic Plan Logo. Mrs. Barenborg said she would add it to her emails. Chairman Zorc shared that she was reluctant due to the time frame of the Strategic Plan. In further discussion, it came up about the cost of the change due to the standard three-house logo being on business cards, letterhead, vehicles, and more. Chairman Zorc asked that this item be moved to a Board Discussion Session.

b) School Board Member Protocol – Dr. Schiff

Dr. Schiff just wanted to share with the public the specifics of the Sunshine Law and that individual conversations are opinions.

ADD-ON

c) Vaping and Juuling – Dr. Schiff

Dr. Schiff requested to share more information with parents. She asked to consider it to be a priority to share with families. Mrs. Barenborg brought up educating families. Dr. Rendell shared that some events are upcoming but not regarding the Vaping and Juuling. Dr. Rendell said Substance Awareness Center and other community partners would be willing to work with the District in hosting an information session for parents.

X. SCHOOL BOARD MEMBER MATTERS

Mrs. Justice:

Living Voices Presentation and the sponsorship

Dr. Schiff:

Living Voices Presentation

Recognized Principal Emerson, Vero Beach Elementary School

Mrs. Rosario

Breakfast hosted by the Learning Alliance

Recognized Principal Emerson, Vero Beach Elementary School

Equity Committee – Not receiving emails or calls

Mrs. Barenborg

Equity Committee – Surprised and Clarification  
25<sup>th</sup> Anniversary Children Resources  
Learning Alliance – Literacy in the Lagoon 5/11  
Tax Collectors Office – Kids Tag Art  
Donors  
Principal Emerson, Vero Beach Elementary School  
SRHS Band and VBHS Orchestra

Chairman Zorc

Equity Committee Concerns  
School Visits

XI. INFORMATION AGENDA

No information items

XII. SUPERINTENDENT’S CLOSING

Dr. Rendell shared a video of the History of the School District Logo.

VIII. ADJOURNMENT – Chairman Zorc

Meeting adjourned at approximately 8:25 p.m.