

The District School Board of Indian River County met on January 29, 2019, at 6:00 p.m. The Business Meeting was held in the Joe N. Idlette, Jr. Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Laura Zorc, Vice Chairman Tiffany M. Justice, and Board Members: Teri Barenborg, Jacqueline Rosario, and Dr. Mara Schiff. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Pastor Chris Sloan, from Good Shepherd Church of God in Vero Beach.

### **Business Meeting Minutes**

- I. Meeting was called to order by Chairman Zorc at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS BY Vero Beach High School’s Air Force Junior ROTC Detachment 043 under the Direction of Lt. Colonel Michael Zoeller.
- III. ADOPTION OF ORDERS OF THE DAY  
Chairman Zorc asked, if any of the Board Members wished to move anything from the Consent Agenda to the Action Agenda. No one requested to move anything. Chairman Zorc called for a Motion to Adopt the Orders of the Day. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it passed unanimously, with a 5-0 vote.
- IV. PRESENTATIONS  
Chairman Zorc recognized Dr. Rendell for a series of Presentations. Dr. Rendell shared some of upcoming items with the Board Members and the audience. He then recognized Mrs. Maddux to present the Presentations.
  - A. **Musical Rendition by Sebastian River High School Encore**  
Mrs. Maddux introduced the Sebastian River High School Encore as they performed New York, New York and Fly Away. A photo was taken.
  - B. **Short Video on School Initiatives**  
Mrs. Maddux shared some information to the audience about the short video they were getting ready to see. She told them it was a review of the School District’s new website and Celebrating Literacy Week.
  - C. **Casual for a Cause – Salvation Army**  
Mrs. Maddux introduced Marvin Lee from the Salvation Army and explained what Casual for a Cause meant. She and Dr. Rendell presented Mr. Lee with a Check in the amount of \$3125.23. A photo was taken with Dr. Rendell and Board Members.

V. CITIZEN INPUT

Chairman Zorc called each citizen up to the podium and advised them of their three-minute time limit.

Mike Young – Vero Beach Little League Baseball

Claudia Wahl – Biased CFO Hiring Process & Budget Shell Game

Liz Cannon – Budget Workshop

VI. CONSENT AGENDA

Chairman Zorc shared they were on the Consent Agenda. She called for a Motion. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote.

**A. Approval of Student Progression Plan for 2018-2019 – Mrs. Dampier**

The State Board of Education requires each District to maintain a Student Progression Plan that outlines policies and procedures related to promotion and retention. The District Student Progression Plan helps to ensure that the required program of study, placement, promotion, reporting, retention, and assessment procedures are equitable and comprehensive; thereby, providing accountability for all students. The School District of Indian River County's Student Progression Plan has been revised to reflect legislative changes and has been edited for clarification. Superintendent recommends approval.

**Approval of Personnel Recommendations – Dr. Rendell**

Attached is a list of personnel recommendations that includes personnel additions, terminations, and/or changes. Superintendent recommends approval.

**C. Approval of Out of Field Teachers Report – Dr. Rendell**

Attached is the Out-of-Field Teachers Report for the second semester of the 2018-2019 school year. This report includes teachers who are out of field for course and ESOL. Superintendent recommends approval.

**ADD-ON:**

**D. Approval for Vero Beach High School Orchestra to travel to New York City. – Mrs. Dampier**

The Vero Beach High School Band Orchestra Program, under the direction of Mr. Matthew Stott is requesting permission to travel to New Your City, as they have been invited to compete in the National Orchestra Cup. This trip would provide performance opportunities for our students, as they continue to increase musical potential. The proposed trip would take place March 7-10, 2019. The individual Orchestra and Vero Beach High School Orchestra Boosters will cover all associated costs and fees. Insurance has been approved by Risk Management. Superintendent recommends approval.

VII. ACTION AGENDA

~~A. Approval to Award SDIRC #04-0-2019JC RFQ for Prequalification of Agent/Brokers, Self Insurance Funds and Direct Writing Insurers for Property and Casualty Insurance and Student Accident Insurance to Multiple Firms – Dr. Rendell~~

Deleted Item

**B. Approval to Purchase the Mutualink/Rave Notification System In Accordance With SCSB RFP 16170008P-RC – Mr. Teske**

This agenda item is a request for the Board to grant the authority to the Superintendent to issue a purchase order for the purchase of the **Mutualink/Rave Notification System** from Communications International for the Administration Building and 26 campuses. This solution will provide a platform for cross agency communication. The financial impact to the District for year one is \$83,603 .56. The funding for these purchases will be from District Security Enhancements allocation. Pricing is per Seminole County School Board RFP 16170008P-RC. This request is in compliance with all procurement rules contained in SB Policy 6320. Please see attached quote. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and the audience. Chairman Zorc called for a Motion. Mrs. Barenborg moved approval. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0.

**C. Approval to Award Bid SDIRC #07-0-2019JC Single Point of Entry – Mr. Teske**

Staff recommends award of this bid to Summit Construction of Vero Beach, LLC as the lowest and best responsive and responsible bidder meeting specifications, terms and conditions. The cost to the District is \$626,400 (base bid amount of \$522,000 and owner added contingency in the amount of \$104,400). Please see attached backup. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and the audience. Chairman Zorc called for a Motion. Mrs. Justice moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote. There was a brief discussion.

**D. Approval of Owner/Contractor Construction Agreement for Single Point of Entry (SDIRC #07-0-2019JC) – Mr. Teske**

Approval is recommended for the Owner/Contractor Construction Agreement between the School Board of Indian River County and Summit Construction of Vero Beach, LLC. for Single Point of Entry (SDIRC #07-0-2019JC), in the amount of \$626,400.00. The scope of work includes renovations necessary to create a new single point of entry into the school's administration offices. The contract amount consists of the Contractor's Base Bid in the amount of \$522,000.00 and an owner added contingency in the amount of \$104,400.00, which includes all construction costs associated with this project. The contract amount does not include architectural and engineering fees at an estimated amount of \$74,714.00, for an overall total project cost of \$701,114.00. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and the audience. Chairman Zorc called for a Motion. Mrs. Rosario moved approval. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Zorc shared that this came from the Capital Fund along with Action Item C.

**E. Approval to Award Bid SDIRC #08-0-2019JC Single Point of Entry – Mr. Teske**

Staff recommends award of this bid to Bill Bryant & Associates, Inc. as the lowest and best responsive and responsible bidder meeting specifications, terms and conditions. The cost to the District is \$610,146 (base bid amount of \$508,455 and owner added contingency in the amount of \$101,691). Please see attached backup. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and the audience. Chairman Zorc Called for a Motion. Mrs. Rosario moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Zorc pointed out that this was coming out of the Capital Funds.

**F. Approval of Owner/Contractor Construction Agreement for Single Point of Entry (SDIRC #08-0-2019JC) – Mr. Teske**

Approval is recommended for the Owner/Contractor Construction Agreement between the School Board of Indian River County and Bill Bryant & Associates, Inc. for Single Point of Entry (SDIRC #08-0-2019JC), in the amount of \$610,146.00. The scope of work includes renovations necessary to create a new single point of entry into the school's administration offices. The contract amount consists of the Contractor's Base Bid in the amount of \$508,455.00 and an owner added contingency in the amount of \$101,691.00, which includes all construction costs associated with this project. The contract amount does not include architectural and engineering fees at an estimated amount of \$41,107.00, for an overall total project cost of \$651,253.00. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and audience. Chairman Zorc called for a Motion. Mrs. Rosario moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Zorc explained this was coming from the Capital Fund.

**G. Approval of Release of Final Payment to Hamilton Roofing, Inc. for Beachland Elementary Roof Replacements (ITB #14-B-060-DW) – Mr. Teske**

Approval is recommended for release of Final Payment in the amount of \$58,491.32 to Hamilton Roofing, Inc. for the Beachland Elementary Roof Replacement Project (ITB #14-B-060-DW). On May 22, 2018, the Board approved the Owner Contractor Construction Agreement (Lump Sum) for the Beachland Elementary Roof Replacement Project in the amount of \$299,195.00 (\$249,329.00 Contractors Bid Price/\$49,866.00 Owner Added Contingency); with the final construction cost for this project totaling \$239,261.31. The unused portion of the contract in the amount of \$59,933.69 consists of the remainder of the contract base bid and the unused owner added contingency. The contract amount does not include Engineering fees totaling \$40,000.00, for an overall total project cost of \$279,261.31. Final payment for this project is being brought to the Board for approval in accordance with Florida Statute 1013.50. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and audience. Chairman Zorc called for a Motion. Mrs. Rosario moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Zorc explained this was coming out of the Capital Fund.

**H. Approval to Issue a Purchase Order That Exceeds \$50,000 – Mr. Teske**

Pursuant to School Board Policy 6320, the Superintendent's authority is limited to purchase commodities and/or contractual services where the total amount does not exceed \$50,000 and does not exceed the applicable appropriation in the District Budget. Staff is requesting approval to process and release the requisition listed on the backup for this item. This requisition is for new kitchen equipment at Vero Beach High School Freshman Learning Center in the amount of \$99,550.88. This requisition exceeds \$50,000 and therefore requires Board approval. This requisition is in full compliance with School Board Policy 6320. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and the audience. Mrs. Justice moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote. Dr. Rendell explained where the funds were coming from.

**I. Approval to Renew Agreement for #15-0-2018/JC Request for Proposal (RFP) for Lawn Maintenance Districtwide – Mr. Teske**

Pursuant to the terms and conditions of RFP #15-0-2018/JC, the Purchasing Department is requesting approval to renew this Agreement for a period of six (6) months with Brightview Landscaping Services, Inc. Scope of work is to provide labor, materials, services, skills, supervision and necessary tools and equipment to maintain customer's landscape in an attractive, safe condition throughout the contract period. Pricing shall include all labor, supervision, equipment, machinery, tools, materials, transportation, and services necessary for grounds maintenance to all locations within the district. The estimated semi-annual expenditure is \$296,208.00. All prices, terms and conditions shall remain the same. The new contract period is March 2<sup>nd</sup> 2019, through August 31<sup>st</sup>, 2019. Please see attached backup. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell to explain the item. He read the information to the Board and audience. Chairman Zorc called for a Motion. Mrs. Justice moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote. There was a brief discussion on this item.

**VIII. SUPERINTENDENT'S REPORT**

Chairman Zorc recognized Dr. Rendell to provide his Superintendent's Report. He had an observation he wished to share with everyone. Dr. Rendell was at the Regional Science Fair at Gifford Middle School that was sponsored by the Education Foundation. Dr. Rendell shared a project that was done by Griffin Wagner from Vero Beach High School and the computer program he created with regards to the Algae Bloom issue our area is having. Dr. Rendell went on to explain that Griffin learned how to create the program from a Coding Camp that was hosted over the previous summer. He wanted to share how this all came full circle.

IX. DISCUSSION

- 1) Follow-up on Recent Discrepancies with Fund (Unrestricted Reserves) Balance - Mrs. Zorc

Chairman Zorc asked Dr. Rendell to do a brief walk through on what was covered at the Superintendent's Workshop that they had at 1:00 p.m. Dr. Rendell gave a brief review of this and explained he would be sending a plan to the Board Members. There was some further discussion on some other areas in the budget that would be reviewed.

**ADD-ON:**

- 2) Equity Committee Email from January 23, 2019 – Dr. Schiff/Mrs. Zorc

Chairman Zorc recognized Dr. Schiff. Dr. Schiff wanted to share an email from Ms. Green. A copy of the email was shared with each of the Board Members. Part of the discussion was to have Mrs. Brenda Davis be the resource person, and Mrs. Davis would work with Dr. Long along with the Equity Committee. The timeline was also discussed. It was a Board consensus to have the review at the Board Discussion Session on October 8, 2019. The Board Members continued to discuss this matter with Mrs. D'Agresta.

X. SCHOOL BOARD MEMBER MATTERS

Chairman recognized Mrs. Justice to start. Mrs. Justice shared with everyone about the new website, Literacy Week and all of the participation, the Martin Luther King Day Parade, and the Science Fair. Dr. Schiff also wanted to thank everyone for all of the hard work that staff has done with the new website, along with the Science Fair, reading at Treasure Coast Elementary, and the MCAN Meeting. Mrs. Rosario shared her sentiments on the Martin Luther King Day Parade, reading at Treasure Coast Elementary School – a book called "A Book with No Pictures", going to Glendale Elementary School, paid a visit to the IRCHS Campus, attending a play at St. Edwards that was put on by the students at IRCHS, visited Storm Grove Middle School, visited Indian River Academy, the Science Fair, and a Scout Troup Meeting with elected officials. Mrs. Barenborg attended the IRC Planning & Zoning Meeting, Martin Luther King Day Parade, Science Fair, Literacy Week at Vero Beach Elementary, the new website, the IRCHS play at St. Edwards, and The Kids Tag Art. Chairman Zorc concluded with Literacy Week, visiting Citrus Elementary, sharing a thank you note from Treasure Coast Elementary School students, reading at Glendale Elementary School, and wanted to highlight the Positive Climate and Control Committee Meeting along with some of the timeline.

XI. INFORMATION AGENDA

No information items

XII. SUPERINTENDENT'S CLOSING

Dr. Rendell shared that the new website was up and running and there was an App for that in the i-tunes Store. He also stated that this is going to be a big communication tool for parents and students.

XIII. ADJOURNMENT

Meeting was adjourned at approximately 9:06 p.m. by Chairman Zorc.