

The District School Board of Indian River County met on December 11, 2018, at 6:00 p.m. The Business Meeting was held in the Joe N. Idlette, Jr. Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Laura Zorc, and Board Members: Teri Barenborg, Jacqueline Rosario, and Dr. Mara Schiff. Vice Chairman Tiffany Justice was absent. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Associate Pastor Payton Minzenmayer, from Vero Beach Church of Christ.

Meeting Minutes

- I. Meeting was called to order by Chairman Zorc at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS
By Vero Beach High School's Air Force Junior ROTC Detachment 043 under the Direction of Wade E. Dues, Chief Master Sergeant, (Retired), Aerospace USAF.
- III. ADOPTION OF ORDERS OF THE DAY
Chairman Zorc asked the Board Members, if there were any Consent Items they wished to have moved to Action. Mrs. Rosario requested Discussion Items A and B, be moved to Action. With no other changes, Chairman Zorc called for a motion. Mrs. Barenborg moved approval with Discussion Items A and B, being moved to Action. Mrs. Rosario seconded the motion and it carried unanimously, with a 4-0 vote.
- IV. PRESENTATIONS
Chairman Zorc recognized Dr. Rendell for a series of presentations. Dr. Rendell explained how this is the most enjoyable part of the meeting. He shared a summary of what will be presented. Dr. Rendell then turned the presentation portion of the meeting over to Mrs. Maddux.
 - A. **Musical Rendition by – Treasure Coast Elementary School**
Mr. Hall and his students were introduced by Mrs. Maddux. The two songs they sang were: Believer and Count on Me. Photos were taken
 - B. **Short Video on School Initiatives**
Mrs. Maddux explained that what the audience was going to see is the Employee of the Year and the Teacher of the Year Prize Patrol Finalists.
 - C. **Casual for a Cause – Veteran’s Council**
Mrs. Maddux shared the meaning of what Casual for a Cause represents. Mr. Bruce Cady accepted a check from the District in the amount of \$4,000. He spoke and photos were taken.

D. Veteran of the Month – Marine Corp Sergeant Pete Sayles

Mrs. Maddux introduced Mr. Peter Sayles. He was presented with a plaque, spoke at the podium, and photos were taken.

E. Alternative Certification ~~Participation~~ Program – ~~Terri Beckham~~ Julie Kastensmidt

Mrs. Maddux introduced Ms. Julie Kastensmidt to present the certificates and talk a little bit about the program. Photos were taken.

V. CITIZEN INPUT

Mary Lou Ciambriello – Scholarship and Volunteering

Dr. Jacqueline Warrior – Removal Action D

Jack Stiefel – Equity Committee

Claudia Whal – SDIRC ERP Delays

VI. CONSENT AGENDA

Chairman Zorc called for a motion. Mrs. Barenborg moved approval. Mrs. Rosario seconded the motion. Mrs. Barenborg asked to reconsider her motion and Mrs. Rosario seconded the motion and it carried unanimously, with a 4-0 vote. Mrs. Barenborg made a motion to amend the Organizational Meeting Minutes from the 11/20/2018 Meeting. There were two typographical errors. One was Member to Members and the other was the spelling of Mrs. Rosario's first name. Was Jaqueline and should have been Jacqueline. Mrs. Rosario seconded the motion as amended, and it passed unanimously with a 4-0 vote.

A. Approval of Minutes – Dr. Rendell

1. 2018/11/20 Organization Meeting Minutes

Superintendent recommends approval.

B. Approval of Personnel Recommendations – Dr. Purcell

Attached is a list of personnel recommendations that includes personnel additions, job descriptions, terminations, and/or changes. Superintendent recommends approval.

C. Approval of Amended 2018-2019 Salary Schedule, Substitute and Miscellaneous Pay – Dr. Purcell

Schedule updated to include salary information for Indian River Virtual Adjunct Instructors under Substitute and Miscellaneous Pay. Copy of amended page is attached and new language is underlined. Superintendent recommends approval.

D. Approval of Donations – Dr. Rendell

1. Beachland Elementary School received a donation in the amount of \$1,780.16 from the Beachland Elementary PTA. The funds will be utilized by the Beachland Elementary Media Center.
2. Wabasso School received a donation in the amount of \$5,135 from the Space Coast PCA. The funds will be utilized for General Activities at the Wabasso School.
3. The Physical Plant Department received a donation of 1800 recycling labels from Bank of America. The Fair market value of the donated items is estimated to be \$3,330. The labels will be utilized by the School District Recycling Program. A donation of recycling totes was received from Waste Management. The fair market value of the donated items is \$10,920 the recycling totes will be used to expand the recycling program and educate students, faculty, and staff of the School District.
Superintendent recommends approval.

E. Approval to Dispose of Surplus Property – Dr. Rendell

This request is for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represent property to be deleted from various inventories and/or for items that have been declared surplus. After Board approval, property will be recycled and/or auctioned. Superintendent recommends approval.

F. Approval of SRHS Washington D.C. Spring Break Study Tour (March 2019) – Mrs. Dampier

Sebastian River High School students in history classes will travel to Washington, D.C. during Spring break 2019. Students will be visiting famous educational and historical sites, such as the Smithsonian Institution, the Pentagon, and even Air Force One. This trip aligns with the curriculum of I.B. History, as well as African-American history. All expenses will be paid for through student payments and fundraising proceeds. Insurance has been approved by Risk Management. Superintendent recommends approval.

G. Approval of Student Expulsion Recommendation 2018-02 – Dr. Rendell

Principal Mr. O’Keefe is requesting the expulsion of Student #19-12 on charges of School Board Rule 5772 – Weapons – Violation of Hearing Officer’s Findings of Fact, Conclusion of Law and Recommendations dated December 4, 2018. Recommendation is for expulsion for the remainder of the 2018-2019 school year. Superintendent recommends approval.

H. Approval of Student Expulsion Recommendation 2018-01 – Dr. Rendell

Principal Mr. O’Keefe is requesting the expulsion of Student #19-09 on charges of School Board Rule 5772 – Weapons – Violation of Hearing Officer’s Findings of Fact, Conclusion of Law and Recommendations dated October 11, 2018. Recommendation is for expulsion for the remainder of the 2018-2019 school year. Superintendent recommends approval.

VII. ACTION AGENDA

A. Public Hearing for Adoption of New, Revised, and Repealed District School Board Policies – Dr. Rendell

On October 23, 2018, the Board moved approval to set a Public Hearing date to adopt new, revised, and repealed District School Board Policies. The purpose of the revisions, new policies, and repealed policies is to be consistent with present practice and legislation. The policy change process was followed in accordance with Florida Statutes, under Florida Administrative Procedures Act, Chapter 120 Rulemaking; and School Board Bylaw 0131. The proposed policies are attached. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the information to the Board and audience. Chairman Zorc asked if he had documented the public hearing properly in accordance with State Statutes. Dr. Rendell confirmed. The Chairman then recessed the meeting to conduct the public hearing as advertised. She also asked Dr. Rendell, if there were any written responses to the advertised public hearing. He said there were none. Chairman Zorc invited the public to address any issues with this public hearing at that time. The Chairman then concluded the public hearing on the Adoption of New, Revised, and Repealed District School Board Policies and she reconvened the meeting.

Chairman Zorc called for a motion. Mrs. Barenborg moved approval. Mrs. Rosario seconded the motion and it carried unanimously, with a 4-0 vote.

B. Approval to Issue a Purchase Order That Exceeds \$50,000.00 - Dr. Rendell

Pursuant to School Board Policy 6320, the Superintendent's authority is limited to purchase commodities and/or contractual services where the total amount does not exceed \$50,000 and does not exceed the applicable appropriation in the District Budget. Staff is requesting approval to process and release the requisition listed on the backup for this item. This requisition exceeds \$50,000.00 and therefore requires Board approval. This requisition is in full compliance with School Board Policy 6320.

Requisition #1 – IB Testing Material \$60,279.00
Superintendent Recommends Approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the information to the Board and audience. Chairman Zorc called for a motion. Mrs. Rosario moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 4-0 vote.

C. Approval of Budget Amendment – Dr. Rendell

This request is for approval of the following budget amendment for fiscal year ending June 30, 2018:

Amendment # 1 - Federal Budget July 1 – September 30, 2018

Amendment # 1 - Capital Fund

Amendment # 1 - Food Service

Amendment # 1 – General Fund

Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the information to the Board and audience. Chairman Zorc called for a motion. Dr. Schiff moved approval. Mrs. Barenborg seconded the motion and it carried with a 4-0 vote. There was a brief discussion and Mrs. Pelletier was asked to come to the podium to answer a few questions.

DELETED:

~~D. Approval of Postponed Personnel Recommendation from November 20, 2018 Business Meeting – Dr. Rendell~~

~~Chairman asked for Dr. Rendell to provide an explanation for the removal. Dr. Rendell spoke to the Board and audience on this. There was a brief discussion by the Board Members.~~

E. Approval of Agreements Pertaining to the Sale of City of Vero Beach (COVB) Electric Utility to FPL Regarding Fiber Optics – Mr. Teske

The closing for the sale of COVB electric utility is scheduled for December 17, 2018. That sale requires FPL to resolve issues related to the fiber that is owned and used by the Consortium members (SDIRC, Indian River County, and COVB) of the Joint Fiber Optics Project Interlocal Agreement. The parties involved have negotiated the following attached agreements: Substation License and Access Agreement, Linear Facilities Pole Attachment Agreement, Fiber License Agreement, and First Amendment to Revised and Restated Joint Fiber Optics Project Interlocal Agreement. Also attached is the Memorandum from IRC Attorney Dylan Reingold to the Board of County Commissioners with their recommendation for County approval. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the information along with providing some additional information to the Board and audience. Chairman Zorc called for a motion. Mrs. Barenborg moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 4-0 vote. There was a brief discussion.

F. Approval to Award SDIRC 03-0-2019JC Invitation to Bid (ITB) for a Single Point of Entry at Sebastian Elementary to Kerns Construction and Property Management, Inc. - Mr. Teske

The purpose and intent of this Invitation to Bid was to secure a firm price to create a single point of entry into the administrative offices at Sebastian Elementary, as per specifications and drawings provided by Song + Associates Architects. The cost to the District is \$199,000 (missing a zero was pointed out by Mrs. Rosario during the meeting) (Bid amount of \$179,000 and owner added contingency of \$20,000). The Purchasing Department recommends award to Kerns Construction and Property Management, Inc. as the lowest and best responsive and responsible bidder meeting specifications, terms and conditions. Please see attached backup. Superintendent approves recommendation.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the above information to the Board and audience. Chairman Zorc called for a motion. Dr. Schiff moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 4-0 vote.

G. Approval of Owner/Contractor Construction Agreement for Sebastian Elementary School Single Point of Entry (SDIRC #03-0-2019JC) – Mr. Teske

Approval is recommended for the Owner/Contractor Construction Agreement between the School Board of Indian River County and Kerns Construction & Property Management Corp., for Sebastian Elementary School Single Point of Entry (SDIRC #03-0-2019JC) in the amount of \$199,00.00. The scope of work includes creating a new single point of entry into the school administration office in accordance with the architectural plans and specifications. The contract amount consists of the Contractor's Base Bid in the amount of \$179,000.00 and an owner added contingency in the amount of \$20,000.00, which includes all construction costs associated with this project. The contract amount does not include architectural fees, at an estimated amount of \$23,950.00, for an overall total project cost of \$222,950.00. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the above information to the Board and audience. Chairman Zorc called for a motion. Mrs. Barenborg moved approval. Mrs. Rosario seconded the motion and it carried unanimously, with a 4-0 vote.

H. Approval to Award SDIRC 02-0-2019JC Invitation to Bid (ITB) for a Single Point of Entry at Pelican Island Elementary to Kerns Construction and Property Management, Inc. - Mr. Teske

The purpose and intent of this Invitation to Bid was to secure a firm price to create a single point of entry into the administrative offices at Pelican Island Elementary as per specifications and drawings provided by Song + Associates Architects. The cost to the District is \$199,500 (Bid amount of \$179,500 and owner added contingency of \$20,000). The Purchasing Department recommends award to Kerns Construction and Property Management, Inc. as the lowest and best responsive and responsible bidder meeting specifications, terms and conditions. Please see attached backup. Superintendent approves recommendation.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the above information to the Board and audience. Chairman Zorc called for a motion. Mrs. Rosario moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 4-0 vote.

I. Approval of Owner/Contractor Construction Agreement for Pelican Island Elementary School Single Point of Entry (SDIRC #02-0-2019JC) – Mr. Teske

Approval is recommended for the Owner/Contractor Construction Agreement between the School Board of Indian River County and Kerns Construction & Property Management Corp., for Pelican Island Elementary School Single Point of Entry (SDIRC #02-0-2019JC) in the amount of \$199,500.00. The scope of work includes creating a new single point of entry into the school administration office in accordance with the architectural plans and specifications. The contract amount consists of the Contractor's Base Bid in the amount of \$179,500.00 and an owner added contingency in the amount of \$20,000.00, which includes all construction costs associated with this project. The contract amount does not include architectural fees, at an estimated amount of \$23,950.00, for an overall total project cost of \$223,450.00. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the above information to the Board and audience. Chairman Zorc called for a motion. Mrs. Barenborg moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 4-0 vote.

J. Approval of Release of Final Payment to Summit Construction of Vero Beach, LLC for the Treasure Coast Technical College (SDIRC # 01-0-2018JC) – Mr. Teske

Approval is recommended for release of Final Payment in the amount of \$159,348.09 to Summit Construction of Vero Beach, LLC for the Treasure Coast Technical College Project (SDIRC # 01-0-2018JC). On January 23, 2018, the Board approved the Guaranteed Maximum Price (GMP) in the amount of \$1,600,100.00 for the Treasure Coast Technical College project. The final construction cost for this project totals \$1,530,044.01. The unused portion of the GMP, in the amount of \$70,055.99, is being returned to the District. Final payment for this project is being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consists of the project retainage, which is held until project completion. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the information, also provided additional information. Chairman Zorc called for a motion. Mrs. Barenborg moved approval. Mrs. Rosario seconded the motion and it carried unanimously, with a 4-0 vote.

K. Approval of Agreement Form for Construction Contracted Services with Stuart Fence Company, Inc. for VBHS Freshman Learning Center Fencing and Gates – Mr. Teske

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and Stuart Fence Company, Inc., to furnish materials and labor to install fencing and gates at the VBHS Freshman Learning Center School campus as outlined in the proposal. This Agreement is the result of the lowest of multiple quotes, in compliance with School Board Policy 6322, Competitive Solicitation Requirements for Construction Contracting, Section C. The cost of this project is not to exceed \$95,400.00, which includes the proposal amount of \$90,400.00 and an owner added contingency in the amount of \$5,000.00. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the information, also provided additional information. Chairman Zorc called for a motion. Dr. Schiff moved approval. Mrs. Rosario seconded the motion and it carried unanimously, with a 4-0 vote.

L. Approval of Economic Opportunities Council of Indian River County, Inc. Headstart Program Agreement for Dodgertown Elementary and Indian River Academy Portable Classroom Buildings - Mr. Teske

Approval is recommended for the renewal of the Agreement between the School Board of Indian River County and the Economic Opportunities Council of Indian River County, Inc., Head Start Program for the allowance to house two (2) portable classroom buildings on School District property: one (1) portable located at Dodgertown Elementary School and one (1) portable located at Indian River Academy School. The portable classroom buildings are leased, operated and maintained by the Economic Opportunities Council of Indian River County, Inc. This Agreement is valid through June 30, 2022. Superintendent recommends approval.

Chairman Zorc recognized Dr. Rendell. Dr. Rendell read the information to the Board and audience. Chairman Zorc called for a motion. Mrs. Barenborg moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 4-0 vote. There was a brief discussion on the Certificate of Insurance.

Moved from Discussion to Action:

M. School Finance Forum – Mrs. Rosario

Chairman Zorc recognized Mrs. Rosario to make a motion. Mrs. Rosario made a motion for the Board to hear the possibility to attend the School Finance Forum. Dr. Schiff seconded the motion. Chairman Zorc opened it up for discussion to the Board Members. Mrs. Rosario spoke and provided each of the Board Members a handout. There was an in-depth conversation by all Board Members regarding FSBA, the School Finance Forum, and the Board's budget. It was suggested for Dr. Rendell to see, if FADSS could assist with providing someone for a workshop session.

During this discussion, power was lost twice. First the Chairman recessed at 7:40 and reconvened at 7:47 p.m. The second power outage was at 7:56 p.m., where the Chair recessed and the Chairman reconvened at 8:01 p.m.

Mrs. Rosario made a motion to amend the previous motion and make a motion for Dr. Rendell to reach out to FADSS and/or the CFO of Hillsborough to see, if they can provide the same training. Dr. Schiff seconded the motion and it carried unanimously, with a 4-0 vote.

N. Organizational Chart – Mrs. Rosario

Chairman Zorc recognized Mrs. Rosario for this item. Mrs. Rosario made a motion to amend the District Organizational Chart based on explanation. Mrs. Barenborg seconded the motion to open for discussion. Mrs. Rosario shared an explanation of her request. Mrs. Rosario made a second motion to remove Board Appointed Committees from the Superintendent’s Organizational Chart. This motion was not seconded. Mrs. Zorc asked about the history of the Organizational Chart. Dr. Rendell shared some history to the flow chart. Each of the Board Members spoke to this. Mrs. Rosario made a motion to change the organizational chart to reflect the Board Appointed Committees under the School Board, as reflected or similar to the Brevard County Organizational Chart. There was no second to this motion. Dr. Schiff made a motion to amend Mrs. Rosario’s motion, adding that the Board receive a draft of the revised Superintendent’s Organizational Chart to come for a vote at a subsequent meeting. Mrs. Barenborg seconded the motion and it carried unanimously, with a 4-0 vote.

VIII. SUPERINTENDENT’S REPORT

Chairman Zorc recognized Dr. Rendell. Dr. Rendell shared the holiday schedule with the audience. He thanked everyone for the great first half of the year and wished everyone an enjoyable holiday season.

IX. DISCUSSION

~~A. School Finance Forum – Mrs. Rosario~~ Moved to Action

~~B. Organizational Chart – Mrs. Rosario~~

C. Board Discussion Sessions – Mrs. Zorc

Chairman Zorc reviewed with the New Board Members the history of previous Discussion Meetings that took place. She asked how the Board Members would like to have the second Tuesday, which would be the Discussion Session instead of the Workshop and the fourth Tuesday would be the Superintendent’s Workshop. Mrs. Zorc asked for a consences. Mrs. Rosario thinks this is a great idea. This would take place at 1:00 p.m. Mrs. Zorc said the first Tuesday for the Discussion Session will take place on the second Tuesday in February from 1:00 p.m. to 4:00 p.m.

D. Concerts at Both High Schools – Mrs. Barenborg

Mrs. Barenborg shared that she was disheartened by the sound systems at both high schools. There was a discussion regarding this. Dr. Rendell along with Mr. Teske also provided some input. Each of the schools have different options that were discussed.

X. SCHOOL BOARD MEMBER MATTERS

Mrs. Barenborg shared meetings she plans on attending and have attended. And, she complimented both Prism done by Sebastian River High School and the Winter Wonderland at Vero Beach High School. Mrs. Rosario shared her experience at both Prism and Winter Wonderland. She also shared about her visit to Citrus Elementary School. Dr. Schiff shared her delight of the Prism Concert and how much she enjoyed the Star Patrol. Mrs. Zorc expressed her gratitude to Mrs. Maddux and Mrs. Cummings for all they have done for the Star Patrol and the upcoming events. Also, thanked Mrs. Esplen for all her assistance to the new Chairman. All of the Board Members also wished everyone a Merry Christmas and Happy Holidays.

XI. INFORMATION AGENDA

No information items

XII. SUPERINTENDENT'S CLOSING

Dr. Rendell wanted to share that the Vero Beach High School Orchestra is also traveling to New York in the spring.

XIII. ADJOURNMENT – Chairman Zorc

Meeting adjourned at approximately 9:09 p.m.