

The District School Board of Indian River County met on January 23, 2018, at 6:00 p.m. The Business meeting was held in the Joe N. Idlette, Jr. Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Shawn R. Frost, Vice Chairman Charles G. Searcy, and Board Members: Dale Simchick, Laura Zorc, and Tiffany M. Justice. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Pastor Graham Bingham, from the First Presbyterian Church of Vero Beach, FL.

### **Business Meeting Minutes**

- I. Meeting was called to order by Chairman Frost at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS BY ~~Vero Beach High School’s Air Force Junior ROTC Detachment 043 under the Direction of Wade E. Dues, Chief Master Sergeant (Retired), Aerospace USAF, Science Instructor.~~ Sebastian River High School’s Navy Junior ROTC provided the Pledge of Allegiance to the Flag and the Presentation of Colors, not Vero Beach High School’s ROTC.

### III. ADOPTION OF ORDERS OF THE DAY

Chairman Frost asked if the Board Members would like to move any of the items from Consent to Action. Chairman Frost called for a motion to Adopt the Orders of the Day. Mr. Searcy moved approval to Adopt the Orders of the Day. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

### IV. PRESENTATIONS

Dr. Rendell prefaced the Presentations with a summary of what to expect.

#### **A. Short Video on School Initiatives – Recycling Program Launch**

This was a brief review of the Recycling Program Launch at a few of the schools. Many of the community representatives came out to support this event. There was a second video regarding the Teacher of the Year and Employee of the Year Gala at SRHS.

#### **B. Musical Rendition by Encore Choral Performance – Mr. Larry Stanley**

Dr. Rendell and Cristen McMillan introduced the Encore Choral Group from Sebastian River High School under the direction of Mr. Larry Stanley. They sang “A Thing Called Love” and “Sing, Sing, Sing”.

#### **C. Casual for a Cause Check Presentation – Salvation Army**

Cristen McMillan explained what Casual for a Cause is. Elaine McNeal from the Salvation Army accepted a check from the School District in the amount of \$3,854. A photo was taken.

**D. Florida School Board Attorneys Association’s C. Graham Carothers Award – Mr. Wes Bradshaw, President FSBA**

Dr. Rendell introduced Mr. Wes Bradshaw. Mr. Bradshaw, from Citrus County, introduced the other FSBA Members that were present. They were Ms. Barbara Myrick, Broward County; Ms. Mindy McNichols, Miami-Dade County; Mr. Dan Harrell, St. Lucie County; Ms. Barbara Sadaka, St. Lucie County; and Mr. Jonathan Ferguson, St. Lucie County. Mr. Bradshaw took a moment to explain the award prior to presenting it to Mrs. Suzanne D’Agresta, Indian River County School Board Attorney. Mrs. D’Agresta briefly spoke and thanked everyone. A group photo was taken.

**E. Winner of the Tuttle Holiday Card Contest – Mary-Therese Vanhollenbeck**

Cristen McMillan introduced Ms. Vanhollenbeck and Mr. Douglas Tuttle. Ms. Vanhollenbeck explained the Holiday Card Contest and the award presented. They announced the student that won. He is from Sebastian Elementary School. A group photo was taken.

**F. Check Presentation to Chris Kohlstedt of Pelican Island Elementary School from the United Way – Meredith Egan, Chief Operating Officer**

Dr. Lillian Torres-Martinez introduced Mr. Mike Wint, CEO of United Way. Dr. Torres-Martinez explained the check presentation to Mr. Kohlstedt for the community partnership program that had been worked on for two years. Mr. Wint explained the program to the audience and Board. He presented Mr. Kohlstedt (on behalf of Pelican Island Elementary) a check for \$20,000.

V. CITIZEN INPUT

None at this time.

VI. CONSENT AGENDA

Chairman Frost called for a Motion. Mrs. Simchick moved approval of the Consent Agenda. Mr. Searcy seconded the motion and it carried unanimously, with a 5-0 vote.

**A. Approval of Minutes – Dr. Rendell**

1. Approval of November 21, 2017 – Business Meeting Minutes
  2. Approval of December 12, 2017 – Business Meeting Minutes
  3. Approval of December 12, 2017 – Superintendent’s Workshop Minutes
- Superintendent recommends approval.

**B. Approval of Personnel Recommendations – Mr. Green**

Attached is a list of personnel recommendations that includes personnel additions, terminations, and/or changes. Superintendent recommends approval.

**C. Approval of Sebastian River Middle School Choir to travel Charleston/Charlotte, NC and Savannah, GA – Mrs. Dampier**

Sebastian River Middle School's Madrigal choir has been invited to participate in a clinic at the College of Charleston School of Music, Friday, April 27, 2018 through Sunday, April 29th. Approximately 36 students will travel to Charleston and participate in the clinic. Students will also participate in a Music Performance Assessment in Charlotte, NC, where they will be judged, scored and rated against other choirs at the secondary level. All expenses will be paid for through participation fees and fundraising dollars. Insurance for this field trip has been approved by Risk Management. Superintendent recommends approval.

**D. Approval of Student Progression Plan for 2017-2018 – Mrs. Dampier**

The State Board of Education requires each District to maintain a Student Progression Plan that outlines policies and procedures related to promotion and retention. The District Student Progression Plan helps to ensure that the required program of study, placement, promotion, reporting, retention, and assessment procedures are equitable and comprehensive; thereby, providing accountability for all students. The School District of Indian River County's Student Progression Plan has been revised to reflect legislative changes and has been edited for clarification. Superintendent recommends approval.

**E. Approval of Renewal of Skate Factory/Skate Solutions – Mrs. Dampier**

The Extended Day Program is requesting approval of the renewal of the Transportation Service Agreement between the School Board and Skate Factory of Vero. This agreement is effective March 1, 2018 through February 28, 2019, at no cost to the district. Superintendent recommends approval.

**F. Approval of Revisions to the State's Uniform Assessment Calendar - Mr. Green**

On September 19<sup>th</sup>, 2017, the School Board approved the Statewide Uniform Assessment Calendar. Due to the impacts of the 2017 hurricanes to Florida, the Department of Education has extended the testing windows for the Florida Standards Assessment (FSA) Grade 3 English Language Arts (ELA) Reading, Grades 4-10 ELA Reading, Grades 3-8 Mathematics, and all End of Course exams an additional week. The Department of Education also added two makeup opportunities for the FSA ELA Writing assessment. Attached is the amended Florida Department of Education's Uniform Assessment Calendar for the 2017-18 school year. Superintendent recommends approval.

**G. Approval of Donations – Mr. Morrison**

1. Fellsmere Elementary School received a donation from St. Augustine of Canterbury in the amount of \$2,100. The funds will be used for Christmas gifts for the students of Fellsmere Elementary.
2. Oslo Middle School received a donation in the amount of \$2,500.51 from the Vero Beach Art Club, Inc. The funds will benefit the Oslo Middle School Art's Program. A donation in the amount of \$1,000 was received from Lifestyle Home Builders, Inc. The donation will be used to make improvements to Oslo Middle School.
3. Indian River Academy received a donation in the amount of \$1,880 from Kathleen Corrick. The donation will be used for scholarships for the Indian River Academy fourth grade student trip to St. Augustine.
4. Storm Grove Middle School received a donation in the amount of \$4,650 from the Education Foundation of Indian River County. The funds will be used for seating for 21<sup>st</sup> Century Learning at Storm Grove Middle School.

Superintendent recommends approval.

**H. Approval of Out of Field Teachers Report – Mr. Green**

Attached is the Out-of-Field Teachers Report for the second semester of the 2017-2018 school year. This report includes teachers who are out-of-field for course and ESOL. Superintendent recommends approval.

**I. Approval of Budget Amendment – Mr. Morrison**

This request is for approval of the following budget amendment for fiscal year ending June 30, 2018:

Amendment #1 – Special Revenue

Superintendent recommends approval.

**J. Approval to Dispose of Surplus Property – Mr. Morrison**

This request is for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represent property to be deleted from various inventories and/or for items that have been declared surplus. After Board approval, property will be recycled and/or auctioned. Superintendent recommends approval.

VII. ACTION AGENDA

Chairman Frost took a moment to recognize local dignitaries that came out to the meeting in honor of Action Agenda Item A. He introduced each of the following and asked them to stand and be recognized.

They were:

Alma Lee Loy – Facility Naming Committee Member

Carol Johnson – Facility Naming Committee Member & Former Board Member

Freddie Woolfork – Facility Naming Committee Member

Ruth Stanbridge – Facility Naming Committee Member

Gary Lindsey – Former Board Member

Gene Waddell – Former Board Member

Dr. Doug King – Former Interim Superintendent

Dr. A. Ronald Hudson – Concerned Citizens of Gifford, Florida

Teddy Floyd – Indian River County Sheriff's Deputy

Dr. Roger Dearing – Former Superintendent

Tony Brown - Facility Naming Committee and President, IRC NAACP

**A. Approval to Rename the Teacher Education Center (TEC) as the Joe N. Idlette, Jr. Teacher Education Center – Dr. Rendell**

The Concerned Citizens of Gifford, FL, are requesting approval to rename the Teacher Education Center, "The Joe N. Idlette, Jr. Teacher Education Center," in honor of Mr. Idlette's contributions as the first African-American to serve on the Indian River County School Board and for his positive influence in providing an equal quality education for all children in Indian River County. This includes his work in the community at Mt. Zion AME Church, The Progressive Civic League of Gifford, FL, Inc., the NAACP, and The Gifford Youth Achievement Center, among others. Pursuant to School Board Policy 7250 – Commemoration of School Facilities – all requirements in this process were followed, including a majority vote of a facility naming committee. This action requires a super majority vote by the School Board. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the approval request. He also added that very few times do we ever have the opportunity to recognize someone in the community that had a great impact. Chairman Frost called for a motion. Mrs. Justice moved approval of renaming the Teacher Education Center as the Joe N. Idlette, Jr. Teacher Education Center. Mrs. Zorc seconded the motion. It carried, with a 4-1 vote, Mr. Searcy voting nay.

Mrs. Justice was very proud to take part in this and thanked Mr. Idlette for his service. Mrs. Zorc was thankful for the letter received from the Concerned Citizens of Gifford. Mrs. Simchick shared the same sentiments. Dr. Rendell announced there was a small reception in the lobby.

**B. Public Hearing for Adoption of New, Revised, and Repealed District School Board Policies – Dr. Rendell**

On December 12, 2017, the Board moved approval to set a Public Hearing date to adopt new, revised, and repealed District School Board Policies. The purpose of the revisions, new policies, and repealed policies is to comply with changes in State and Federal Legislative action during the 2016 Legislative Session, as well as current practice. The policy change process was followed in accordance with Florida Statutes, under Florida Administrative Procedures Act, Chapter 120 Rulemaking; and School Board Bylaw 0131. The proposed policies are attached. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the notice. Chairman Frost went through the Public Hearing and noted there were no written responses nor was there anyone that wanted to speak. Chairman Frost reconvened the meeting and called for a motion. Mr. Searcy moved approval of the Adoption of New, Revised, and Repealed District School Board Policies. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote.

**C. Approval of Utility Easement Deed (#2017-EG-215) to the City of Vero Beach for Beachland Elementary School – Mr. Teske**

Approval is recommended for the attached assignment of a Utility Easement Deed (#2017-EG-215), located on the Beachland Elementary School property as described in Exhibit “A”, to be granted to The City of Vero Beach. This Easement is a non-exclusive easement in perpetuity for utility purposes as described Exhibit “B” (Description of Utility Easement and Sketch of Property Description), including without limitations, the right of ingress, egress and passage by Grantor and its employees, agents, customers, and invitees, over, across, and through the Easement, and right to install improvements for the Property (but not trees) within the Easement. This Easement grants the Grantee a general easement for ingress, egress, and regress over and across the driveways, parking, common and open areas of the Property for the purpose of access to and maintenance, repair, or replacement of any or all of the Grantee’s utility equipment, facilities or lines. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the notice. Chairman Frost called for a motion. Mrs. Justice moved approval of the Utility Easement Deed to the City of Vero Beach for Beachland Elementary School. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote.

**D. Approval of Utility Easement Deed (#2017-EG-0217) to the City of Vero Beach for the Vero Beach High School Citrus Bowl – Mr. Teske**

Approval is recommended for the attached assignment of a Utility Easement Deed (#2017-EG-0217), located on the Vero Beach High School Citrus Bowl property as described in the easement document, to be granted to The City of Vero Beach. This deed grants a non-exclusive easement in perpetuity for utility purposes as described Exhibit "A" (Property Description Utility Easement and Sketch of Property Description), including without limitations, the right of ingress, egress and passage by Grantor and its employees, agents, customers, and invitees, over, across, and through the Easement, and right to install improvements for the Property (but not trees) within the Easement. This Easement grants the Grantee a general easement for ingress, egress, and regress over and across the driveways, parking, common and open areas of the Property for the purpose of access to and maintenance, repair, or replacement of any or all of the Grantee's utility equipment, facilities or lines. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the approval request. Chairman Frost called for a motion. Mrs. Justice moved approval of the Utility Easement Deed to the City of Vero Beach for the Vero Beach High School Citrus Bowl. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote.

**E. Approval of 2017-2018 Title IV Part A Student Support and Academic Enrichment (SSAE) Grant - Mrs. Dampier**

The Every Student Succeeds Act (ESSA) reauthorized the Elementary and Secondary Education Act of 1965 (ESEA). The ESEA includes provisions that promote equitable access to educational opportunity, including holding all students to high academic standards. Newly authorized under subpart 1 of Title IV, Part A of the ESEA, the Student Support and Academic Enrichment (SSAE) program is intended to help meet the objective of ESSA by increasing the capacity of state educational agencies (SEAs), local educational agencies (LEAs), schools and local communities to provide students with access to a well-rounded education, improve safe and healthy school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. (ESEA section 4101). Funds will be utilized to support the project objectives at Vero Beach High School and Sebastian River High School. The project period is through September 30, 2018. District allocation is \$113,094.51. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the approval request. Chairman Frost called for a motion. Mrs. Justice moved approval of the 2017-2018 Title IV Part A Student Support and Academic Enrichment Grant. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote. There was a brief discussion.

**Citizen Input:**

Mr. Gene Waddell, Chairman of IRCHS Board spoke regarding IRCHS Contract Renewal Application and Program Review.

**F. Approval of Indian River Charter High School Contract Renewal Application and Program Review – Mr. Green**

Indian River Charter High School's current charter contract with the School Board expires on June 30, 2018. As outlined in School Board Policy 9800, the District's Charter School Application Review Committee conducted a program review of Indian River Charter High School as required under F.S. 1002.33. After a review of the twenty-one indicators in the attached program review form, the committee recommended to the superintendent the approval of the charter school's renewal application. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the approval request. Chairman Frost called for a motion. Mrs. Simchick moved approval of Indian River Charter High School Contract Renewal Application. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote. Each of the Board Members shared their pleasure of the Charter School in the community.

**G. Approval of Guaranteed Maximum Price for the Technical Education Center Project – Summit Construction of Vero Beach LLC (SDIRC #01-0-2018JC) – Mr. Teske**

Approval is recommended for the Guaranteed Maximum Price (GMP) for the Technical Education Center project in the amount of \$1,600,100.00. This price includes all construction and management costs with Summit Construction of Vero Beach LLC. This project will consist of the construction of a new +/- 4,000 square foot single-story Vocational Classroom/Lab Building consisting of a Welding Lab, Building Construction Lab and Common Classroom Area, as well as Renovations to existing classrooms, for the conversion of the existing Gifford Alternative School Campus to a Technical Center for Career & Adult Education Facility. The GMP does not include architect, engineering, and testing fees at an estimated cost of \$217,000.00, for a total project cost of \$1,817,100.00. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Chairman Frost called for a motion. Mrs. Justice moved approval of the Guaranteed Maximum Price for the Technical Education Center Project with Summit Construction of Vero Beach, LLC. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote. Each of the Board Members expressed their excitement about this project and what it will do for the community. Chairman Frost reviewed the funding.

**H. Approval of Agreement Form for Construction Contracted Services with SiteSecure, LLC., A Miller Electric Company for Wabasso School Card Access System – Mr. Teske**

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and SiteSecure, LLC., A Miller Electric Company, to furnish and install a new open options card access systems to secure 34 existing doors at Wabasso School as outlined in the proposal and as per the terms and conditions of the Seminole County RFP-0036-15/RTB. The cost of construction of this project is not to exceed \$170,546.67, which includes the proposal amount of \$155,546.67 and an owner added contingency in the amount of \$15,000, for an overall total estimated project cost of \$170,546.67. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Dr. Rendell asked Mr. Teske to comment on this. Mr. Teske did state that this is for the safety of the students and staff. Chairman Frost called for a motion. Mrs. Justice moved approval of the Agreement Form for Construction Contracted Services with SiteSecure, LLC. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Pierandozzi and Mr. Westenberger shared the importance of this and what it will do to improve on the safety of the school. It was made clear that training would be done with the staff.

**I. Approval of Release of Final Payment to Pinnacle Construction of the Treasure Coast, LLC for the Gifford Middle PE Field Drainage Improvements and Repave Car/Bus Loop Project (SDIRC #11-0-2017JC) – Mr. Teske**

Approval is recommended for release of Final Payment in the amount of \$38,976.31 to Pinnacle Construction of the Treasure Coast, LLC for the Gifford Middle PE Field Drainage Improvements and Repave Car/Bus Loop Project (SDIRC #11-0-2017JC). On April 25, 2017, the Board approved the Owner Contractor Construction Agreement (Lump Sum) for the Gifford Middle PE Field Drainage Improvements and Repave Car/Bus Loop Project in the amount of \$428,733.00 (\$372,811.00 Contractors Bid Price/\$55,922.00 Owner Added Contingency); with the final construction cost for this project totaling \$389,763.10. The unused portion of the contract in the amount of \$38,969.90 is the remaining balance of the owner added contingency. The contract amount does not include Engineering and Testing fees totaling \$24,687.00, for an overall total project cost of \$414,450.10. Final payment for this project is being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consists of the project retainage, which is held until project completion. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Chairman called for a motion. Mrs. Simchick moved approval to the Release of Final Payment to Pinnacle Construction of the Treasure Coast, LLC. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote.

**J. Approval of Release of Final Payment to Kerns Construction & Property Management, Inc. for the Osceola Magnet Single Point of Entry Project (SDIRC #09-0-2017JC) – Mr. Teske**

Approval is recommended for release of Final Payment in the amount of \$18,545.00 to Kerns Construction & Property Management, Inc. for the Osceola Magnet Single Point of Entry Project (SDIRC #09-0-2017JC). On April 11, 2017, the Board approved the Owner Contractor Construction Agreement (Lump Sum) for the Osceola Magnet Single Point of Entry Project in the amount of \$146,560.00 (\$126,560.00 Contractors Bid Price/\$20,000.00 Owner Added Contingency); with the final construction cost for this project totaling \$138,916.40. The unused portion of the contract in the amount of \$7,643.60 is the remaining balance of the owner added contingency. The contract amount does not include Architectural fees totaling \$19,950.00, for an overall total project cost of \$158,866.40. Final payment for this project is being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consists of the project retainage, which is held until project completion. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Chairman called for a motion. Mrs. Justice moved approval of the Release of Final Payment to Kerns Construction & Property Management, Inc. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

**K. Approval of Release of Final Payment to Paul Jacquin & Sons, Inc. for the Sebastian High School Band Room Renovations and Exterior Gate Replacement Project (SDIRC #12-0-2017JC) – Mr. Teske**

Approval is recommended for release of Final Payment in the amount of \$56,779.60 to Paul Jacquin & Sons, Inc. for the Sebastian High School Band Room Renovations and Exterior Gate Replacement Project (SDIRC #12-0-2017JC). On April 25, 2017, the Board approved the Owner Contractor Construction Agreement (Lump Sum) for the Sebastian High School Band Room Renovations and Exterior Gate Replacement Project in the amount of \$573,465.00 (\$498,665.00 Contractors Bid Price/\$74,800.00 Owner Added Contingency); with the final construction cost for this project totaling \$567,795.76. The unused portion of the contract in the amount of \$5,669.24 is the remaining balance of the owner added contingency. The contract amount does not include Architectural, Engineering or Testing fees totaling \$44,116.00, for an overall total project cost of \$611,911.76. Final payment for this project is being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consists of the project retainage, which is held until project completion. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Chairman called for a motion. Mrs. Simchick moved approval of the Release of Final Payment to Paul Jacquin & Sons, Inc. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote.

**L. Approval to pay invoices for EE&G and Mr. Restore for Mold Remediation work at Osceola Magnet School – Mr. Teske**

This item is to request Board approval to pay EE&G Invoice# 70985-2017-6134 dated October 12, 2017 for \$59,455.43 and Mr. Restore Invoice # dated September 18, 2017 for \$93,696.71. These invoices are for mold remediation work performed at the beginning of the 2017/18 School Year at Osceola Magnet School. Subsequent to the event and the relocation of students to their classrooms the District filed a Property Casualty Claim with Crawford & Company, the excess carriers on the District's Property Casualty program. As a result of Hurricanes Harvey and Irma, delays occurred in the claim being processed for payment. Unfortunately, the District received notice from the carrier on January 9, 2018, that our claim was denied due to an exclusion in the District's insurance policy. These invoices are currently past due as a result of his delayed decision by the carrier. The total financial impact of this request is \$126,552.15 due to the District receiving reimbursement of \$26,599.99 from Hartford Steam Boiler for the broken equipment part. An email from Crawford & Company and invoices are included in the backup.  
Superintendent Recommends Approval

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. He also took a moment to remind the Board Members of the situation. Dr. Rendell also asked Mr. Morrison if he had anything to add. Mr. Morrison explained the situation. Chairman Frost called for a motion. Mrs. Justice moved approval to pay invoices for EE&G and Mr. Restore for the Mold Remediation Work. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote. The Board Members were all disappointed this wasn't covered under the current insurance plan. Mr. Searcy expressed concern and disappointment of the delay in payment to the vendors. Mrs. Simchick agreed with Mr. Searcy's concern and asked for a Board Policy. Dr. Rendell assured the Board this was not a standard practice of the School District and the invoices are paid on time. Chairman Frost shared his concern of not paying these invoices on time and wants to see if there is a policy in place or if we need to put one in place. Mrs. Justice asked Mrs. D'Agresta to look into this in the case of a dispute. Mr. Morrison explained this was an isolated situation. Mr. Searcy also asked about the Florida Statute. Mr. Morrison said it is a statute and this was an isolated incident.

**M. Approval to Accept Internal Accounts Audit Report for Fiscal Year that Ended June 30, 2017 – Mr. Morrison**

The annual Internal Accounts Audit for the fiscal year that ended June 30, 2017, has been completed by Berger, Toombs, Elam, Gaines and Frank. Incorporated within the Internal Account Audit Report are the Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters as completed. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Chairman Frost called for a motion. Mrs. Simchick moved approval to Accept Internal Accounts Audit Report for Fiscal Year that Ended June 30, 2017. Mr. Searcy seconded the motion and it carried unanimously, with a 5-0 vote. Mr. Searcy brought up the issue of Casual for a Cause funds. Dr. Rendell said that once it was brought to his attention, that stopped right away. Mr. Searcy also commented about the “again and again” comments throughout the report. Mr. Morrison explained the date overlap and cycle between the report, review, corrections, and training. The Board Members were all appreciative of the audit process and they want to make sure there is accountability along with training for everyone.

**N. Approval of the Services Agreement between the School Board of Indian River County and Explain My Benefits (EMB) for the provision of an online employee benefits enrollment and administration system. - Mr. Morrison**

Approval is requested for the agreement between the School Board of Indian River County and Explain My Benefits (EMB) for the provision of an online employee benefits enrollment and administration system. On March 2, 2016, the District executed a two-year contract for a Platform License and Services Agreement with PlanSource Benefits Administration, Inc. Subsequently, the execution of this contract several performance issues resulted in the District seeking an alternative vendor to replace the current platform. A committee comprising of District staff as well as representatives from AON Hewitt, Inc met and reviewed other platforms. The estimated cost of the agreement is approximately \$92,450 annually and will be paid from the commissions generated from the District’s Benefits products to AON Hewitt. The effective date of the contract is March 2, 2018. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Chairman Frost called for a motion. Mrs. Justice moved approval of the Services Agreement between the SDIRC and Explain My Benefits. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

**O. Approval to correct the Purchase Order authority for SCERMP on the 2017/18 approved Recurring Vendor List. - Mr. Morrison**

The School Board at its regularly scheduled Business Meeting on August 8, 2017, Action Item E, approved the Superintendent's request for purchase order authority for various recurring vendors. Included in approved list of vendors was approximately \$2,401,100 for Property Casualty and Workers Compensation premium payment to the District's consortium SCERMP. During the Budget Priorities and Recommendations Workshop on May 23<sup>rd</sup> 2017, staff had reported an increase of \$175,069 in the 2017/18 Property Casualty premium which was included and approved in the 2017/18 Beginning Budget on September 7, 2017. However, due an oversight the Recurring Vendor List that was approved by the School Board on August 8, 2017 did not include the increase and this item is to correct the document to reflect the amount of \$2,576,169 approved in the Budget. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell read the request for approval. Chairman Frost called for a motion. Mr. Searcy moved approval to correct the Purchase Order Authority for SCERMP on the 2017/18 Approved Recurring Vendor List. Mrs. Justice seconded the motion. It carried with a 3-2 vote, with Chairman Frost and Mrs. Zorc voting nay. Mr. Searcy asked what caused this increase. Mr. Morrison said it was due to market conditions. Mr. Searcy also asked about the Risk Management position and Workers Comp Mod Rate. Mr. Morrison shared that the Board did approve the hiring of the Risk Management individual to start on February 24<sup>th</sup>, and she will hit the ground running.

**P. Approval of Superintendent's New Evaluation Template for 2018 – Chairman Frost**

Approval is requested for the proposed Superintendent's Evaluation Template, as discussed at the December 12, 2017 Workshop. Superintendent recommends approval.

Chairman Frost read the request for approval. Dr. Rendell did approve. Chairman Frost called for a motion. Mrs. Justice moved approval of the Superintendent's New Evaluation Template for 2018. Mr. Searcy seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Justice was pleased to see this on this agenda and to see the changes being made. Chairman Frost said this is a vast improvement.

**Q. Approval of Superintendent's New Evaluation Timeline for 2018 – Chairman Frost**

Approval is requested for the Superintendent's Evaluation Timeline, which was reviewed at the December 12, 2017, and January 9, 2018 Board Workshops. Superintendent recommends approval.

Chairman Frost read the request for approval. Dr. Rendell did approve. Chairman Frost called for a motion. Mr. Searcy moved approval of the Superintendent's New Evaluation Timeline for 2018. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Justice said the new timeline allows the Board to receiving the data needed to complete the Superintendent's evaluation. The Chairman agreed and noted the Superintendent's accountability as well as what is done with the teachers.

**R. Approval of Proposed Second Amendment to Superintendent's Employment Agreement – Chairman Frost**

In furtherance of the School Board's discussion at the January 9, 2018 Workshop, approval is requested for the Second Amendment to the Superintendent's Employment Agreement dated May 12, 2015, as amended by the First Amendment dated January 26, 2016.

Superintendent recommends approval.

Chairman Frost read the request for approval. Dr. Rendell did approve. Chairman Frost called for a motion. Mrs. Justice moved approval of the Proposed Second Amendment to Superintendent's Employment Agreement. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

**VIII. SUPERINTENDENT'S REPORT**

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell wanted to thank the Board Members for their support over the last week or so. He recognized that the Board Members participated in all of Teacher of the Year and Employee of the Year events, and the giving of your time for the dinner Saturday night along with the Gala Monday night. It meant a lot to everyone.

**IX. DISCUSSION**

Pay to Play - Mrs. Simchick

Mrs. Simchick brought up the Pay to Play and wanted to know how each high school works. She said that SRHS's \$65 is mainly for transportation, and band is more expensive. Mrs. Simchick wanted to bring this for an open discussion. Dr. Rendell asked Dr. Peggy Jones to further investigate and provide what information she has found. Dr. Jones has shared some of the information that she has obtained from the Athletic Directors. She said this was a work in progress, would like to get more information, and present this at a workshop. Dr. Rendell told the Board that Dr. Jones will put this together and will present it later. Mr. Searcy asked who makes the cost decisions. Dr. Jones and Dr. Rendell said it is at the school level. Mrs. Justice agreed to the suggestion of this being a workshop item. Chairman Frost said he would get with Dr. Rendell to put this as a workshop agenda item.

#### Cold Weather Protocol and Board Policy – Mrs. Justice

Mrs. Justice brought up the fact of parents having a lot of questions with regards to the dress code throughout the District. It was recognized that some of the schools have uniforms but on cold days, and children at bus stops, the only warm pants may be jeans. Dr. Rendell said it was decided it would be a relaxed dress code and no blankets. Mrs. Justice reminded everyone that even though the classrooms may be warm, there are children standing in the cold at bus stops. Mrs. Justice said in asking Dr. Rendell how to address this, it was suggested the possibility of being in the Code of Conduct, and as a Board, would we set this at a certain temperature to relax the dress code. Mrs. Zorc agreed that it is going to have to be in the Code of Conduct. She said, with living in Florida, not everyone has a coat. She felt that the children should be able to wear whatever is going to keep them warm. She thought the Code of Conduct stated 50 degrees and would like to reevaluate this also. Mr. Searcy felt the Superintendent was very capable of making the call and providing him with the discretion on this issue. Mrs. Zorc just feels we need to set some expectations of what we expect. Dr. Rendell appreciated all of what is being discussed. He said the parents need the access to information, and it might be a good idea to put something in the Code of Conduct - Dress Code, so the parents and students have somewhere to go. It can be put it in as cold weather language. Chairman Frost also asked if there is somewhere on the website for a wave file with these calls that may go out. Mr. Green said there isn't anything at this time, but they can look at placing something of that nature on the site.

#### Joint Legislative Auditing Committee – Mr. Frost

Chairman Frost shared a letter that he received from the Joint Legislative Auditing Committee. Workforce Education Funds and Adult General Education Classes. The Superintendent reviewed with the Board, these findings are from a previous audit and it is asking what is being done. This is the seed money for the TCCA. We will be able to let the Auditing Committee know these funds are being put to use, as voted upon tonight. The second item, how we calculate clock hours for adult education. We have made the changes and we just need to communicate that to them. The response has to be back to the Joint Legislative Auditing Committee by March 12, 2018. The Chairman said they will prepare the letter to have sent in.

X. SCHOOL BOARD MEMBER MATTERS

Mrs. Justice wished everyone a Happy New Year. She discussed an event that took place January 3<sup>rd</sup>. It was a training for Kids for Hope. There was the Martin Luther King Parade along with 14 schools and both bands. Gifford library opening since the hurricane damage; Literacy Week kick off was Monday. There were so many participants. The celebration last night for the Teachers of the Year and Employee of the Year had lots of energy. Mrs. Simchick agreed with the activities and last night's gala. Special thanks to Mr. Stanley at SRHS. She also wanted to congratulate Mrs. D'Agresta on her award. Mrs. Zorc touched on the recycling program and the grants that were received. She also shared the excitement of the Science Fair coming up over the upcoming weekend. There were many thanks from the Board Members to Ms. McMillan and Ms. Cummings for the Teacher and Employee of the Year. Mr. Searcy shared his experience at the Practical Nursing Graduation along with the recipient from tonight's Christmas Card award. Chairman Frost encouraged everyone to be guest readers for Literacy Week. Science Fair, follow Twitter and Facebook for all the Districts events.

XI. INFORMATION AGENDA

**A. Financial Report for quarter ending November 30, 2017 - Mr. Morrison**

Attached are the Financial Reports for the month ending November 30, 2017.

**B. Recurring Vendor 2nd Quarter Report of Released Purchase Orders - Mr. Morrison**

Pursuant to Action Agenda Item E. Business Meeting on August 8, 2017, whereby as a means of efficient management of District operations, the School Board approved Purchase Order authority caps for a list of vendors that routinely provide goods and services to the District. In accordance with the School Board's directive, staff hereby, presents the attached report of released purchase orders or expenditures for all vendors on the list for the quarter October 1, 2017 through December 31, 2017, for fiscal year 2017-2018. This report is updated on a quarterly basis and ensures that previously approved limits are not exceeded. Please see attached backup.

XII. ADJOURNMENT – Chairman Frost

Meeting adjourned at approximately 8:55 p.m.

Any invocation that may be offered before the official start of the School Board business meeting is and shall be the voluntary offering of a private citizen to and for the benefit of the School Board pursuant to Resolution #2015-08. The views and beliefs expressed by the Invocation Speaker have not been previously reviewed or approved by the School Board and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to express allegiance to or preference for any particular religion, denomination, faith, creed, or belief by the School Board. No person in attendance at this meeting is or shall be required to participate in any invocation and such decision whether or not to participate will have no impact on his or her right to actively participate in the public meeting.

Anyone who needs a special accommodation may contact the School District's American Disabilities Act Coordinator at 564-3175 (TTY 564-2792) at least 48-hours in advance of the meeting. NOTE: Changes and amendments to the agenda can occur prior to the meeting. All business meetings will be held in the Teacher Education Center (TEC) located in the J.A. Thompson Administrative Center at 6500 – 57th Street, Vero Beach, FL 32967, unless otherwise specified. Meetings may broadcast live on Comcast/Xfinity Ch. 28, AT&T Uverse Ch. 99, and the School District's website stream; and may be replayed on Tuesdays and Thursdays at the time of the original meeting. For a schedule, please visit the District's website at [www.indianriverschools.org/iretv](http://www.indianriverschools.org/iretv). The agenda can be accessed by Internet at <http://www.indianriverschools.org>.