

The District School Board of Indian River County met on December 12, 2017, at 1:00 p.m. The Superintendent's Workshop was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Shawn R. Frost, Vice Chairman Charles G. Searcy, and Board Members: Laura Zorc, and Tiffany M. Justice. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present. Board Member, Dale Simchick was absent

### **Superintendent's Workshop Meeting Minutes**

I. Meeting was called to order by Chairman Frost at 1:00 p.m.

II. PURPOSE OF THE WORKSHOP

Chairman Frost turned over the workshop to Dr. Rendell. He explained the Purpose of the Workshop and the Presentations.

III. PRESENTATIONS

A. Superintendent's Evaluation Template and Timeline

Dr. Rendell reminded the Board Members that in a previous workshop during the summer, it was expressed there was dissatisfaction with the evaluation template that had been used for several years. This had not been addressed or changed. Direction was given to research other district evaluation templates, and input from the Superintendent as well. Mrs. Esplen sent the Board Members five or six templates that are used throughout the different districts throughout Florida. I pulled one, and decided to bring it forward, it was from Pinellas County. It was asked to have this evaluation be based around the accomplishments of the Strategic Plan. This document was very close and Dr. Rendell adjusted it to reflect more towards our goals and strategic plan.

Dr. Rendell, presented the document and rating scale on a PowerPoint presentation as well as a handout. Each page was reviewed and discussed. The timeline for the evaluation is due by June 30<sup>th</sup>, but the proposed timeline moves this to July so the student performance reports have been accumulated, and can be used. Dr. Rendell reviewed with the Board Members, how this effects some of the goals. Each of the goals were discussed. They are as follows:

1. Student Success
2. Culture and Climate
3. High-Quality Workforce
4. Communication & Engagement
5. Strategic Partnerships

All the questions the Board Members had, were discussed and answered. Mrs. Zorc asked Dr. Rendell to confirm that there are times it takes long periods of time to obtain information from staff. Dr. Rendell did agree that there are times this happens. He continued to review the template, and asked Mrs. D'Agresta to explain how the Board approves the instrument. Mrs. D'Agresta explained the process to the Board and there were no questions. If there are no significant changes to the document, Dr. Rendell said he would put it up for adoption at the next Board Meeting in January. Mrs. Zorc did ask if the term "Acceptable" should be removed from the template based on verbiage in Dr. Rendell's Employment Agreement. Dr. Rendell stated that he was fine with striking "Acceptable". Mrs. Zorc asked Mrs. D'Agresta to clarify how the verbiage should be in accordance with Dr. Rendell's Agreement. Mrs. D'Agresta said as long as the term of "Satisfactory" is defined within the instrument.

Dr. Rendell went on to discuss the Draft Timeline, and some of the date changes. He discussed bringing this to the January Board Meeting as well. The Process dates were moved into July due to the Annual Progress Report and Student Performance. Mrs. Zorc asked Dr. Rendell how he would like to handle the mid-year discussion. Mr. Frost communicated that it is not just a mid-year discussion, and he hopes that everyone knows there is constant communication between the Superintendent and the Board. Mr. Searcy asked when does the Superintendent's Agreement get updated. Mrs. D'Agresta said that if the timeline is agreed upon by the Board, we can do an amendment the Superintendent's Employment Agreement. There was a brief discussion on this.

Chairman Frost called for a five-minute break at 1:43 before the start of the next presentation.

Chairman Frost called the Workshop back to order at 1:47. Dr. Rendell provided an introduction of the Pupil Progression Plan

#### B. Pupil Progression Plan

Dr. Rendell turned the workshop over to Mrs. Dampier. Mrs. Dampier introduced the presenters that were present with her. Dr. Arnett, Mrs. Baysura, and Dr. Jones. Dr. Arnett started off the PowerPoint presentation and each of the presenters reviewed different parts. Once the presentation was reviewed, Mrs. Dampier asked the Board Members if they had any questions. There was conversation regarding reports and data for BBK's. A link was suggested to be placed on the website as a resource for BBK's. The Scholar Diploma Designation was also discussed. Dr. Rendell explained how it works. There was also a discussion on the recess requirement, along with the recess time, and if there had been any other changes with recess verses academics. Mrs. Baysura responded and a brief discussion took place. Mrs. Justice and Mrs. Zorc want to make sure there is adequate amount of recess items for the students. Dr. Rendell said an assessment of equipment will need to be done with Mr. Teske.

- III. ADJOURNMENT – Chairman Frost  
Meeting adjourned at approximately 2:13 p.m.